

CARDIFF BACH CHOIR RULES

The Choir will achieve its aims through the powers invested in its Committee as set out in the constitution.

In order to promote these aims the choir committee may

1. Purchase, acquire and obtain any interests in the copy-right of or the right to perform musical works
2. Hire, purchase or otherwise acquire musical works for use by the Choir
3. Purchase, hire or otherwise acquire any necessary orchestral players, an accompanist, equipment or effects to enable the performance of musical works.
4. Raise funds and invite and receive contributions from any person or persons by way of subscription, donation or otherwise provided that the Society shall not undertake any permanent trading activities in raising funds.
5. The choir will also from time to time make donations from the proceeds of individual events to such charitable bodies as it deems appropriate
6. To do all such lawful things as shall further the aims of the Choir

APPOINTMENT OF CONDUCTOR

1. The Conductor shall be appointed by the committee following interview and audition and will hold office until he/ she retires or is removed from office by and in accordance with the contract.
2. The annual fees for the conductor will be set by the committee and reviewed annually in line with the terms of the contract, signed at the time of appointment.
3. The conductor is self- employed and is responsible for paying tax and NI due to HMRC on any payment from the choir
4. The conductor is an ex officio member of the committee with no voting powers

MEMBERSHIP

1. Membership shall be open to all those who wish to and have the ability to further the aims of the choir and who have agreed to pay the annual subscription prescribed by the rule when they are accepted as members. In certain circumstances the membership fee will be waived. This will be at the discretion of the treasurer and the secretary
2. Acceptance of the constitution is a condition of membership
3. Applications for membership shall be made in writing to the Secretary. Until this is done no person should be invited to rehearsals.
4. The applicant will be invited to attend a rehearsal and undertake a voice test. The decision to accept the application will be dependent upon a satisfactory voice test. The decision of the Conductor is final in this matter.
5. In order to keep the balance of voices within the choir, applications from certain voices may from time to time be refused or deferred in consultation with the conductor, but the person will be invited to add their name to a waiting list.
6. Where there is a need to strengthen the Choir for performances, the Conductor has the discretionary power to invite people to sing with the Choir on a temporary basis. These people will not be asked to pay any subscription and are not voting members of the choir.
7. The Committee is required to keep a record of member's information. Personal details of members will not be released to any other organization or member without the written permission of the member

SUBSCRIPTION

1. The subscription of the Choir shall be set by the committee and voted on at the Annual General Meeting
2. The subscription shall be paid by each Choir member before the 31st October or within one month of joining, other than where special arrangements are made with the treasurer
3. Any member whose subscription remains unpaid in accordance with the above rule shall cease to be a member of the Choir.
4. The Committee may from time to time, but not more than once in each financial year, raise a levy for a specific purpose which shall not exceed the annual subscription

5. Subscriptions of members who pay tax will be eligible for Gift Aid. Members are required to sign a form agreeing to this. And must inform the treasurer if their tax situation changes
6. Where a member is asked to resign there will be no refund of the annual subscription. This will be pointed out to members on joining
7. People who are asked to sing with the choir on a temporary basis will not be asked to pay a subscription. They may, in exceptional circumstances, be offered payment at the discretion of the officers

REHEARSALS

1. Members will be expected to attend two thirds of rehearsals in any term.
2. Members who do not fulfil this requirement may not be allowed to take part in the performance for that term. This decision will be taken by the Conductor in consultation with the Committee
3. Members who persistently fail to attend rehearsals without good reason may be asked to resign under the conditions set out in clause 4 of the constitution
4. Rehearsals will normally commence at 7.15pm. There will usually be a warm up session.
5. Members are requested not to chatter during rehearsals when other voices are rehearsing. This is both distracting for other members and rude to the conductor
6. Members are asked to assist in setting up and clearing the hall.

MUSIC

1. When members are issued with hire copies of the music they are asked to keep these safe and to return immediately after the concert. (every member has a choir number)
2. Failure to return copies in time may incur charges which the member will be asked to pay
3. Members will be asked to pay for lost copies
4. Wherever possible we will borrow copies free of charge. Hiring copies will usually incur charges which are often in excess of the purchase price. In these instances we will arrange to purchase in bulk (usually with a saving on the normal purchase price) and ask members to cover the cost. Members are of course free to buy their own copies of any of the music after checking they are getting the correct edition.
5. Music can be downloaded from legal sites but there are often many different versions. In this instance we will stipulate which edition members should print.

INTERPRETATION OF THE RULES

The Committee shall have the power to decide any questions arising out of these rules and all other matters connected with the Choir other than those which can only be dealt with at an Annual General Meeting.